



2026 Registration Information Pack

Presented
by **bms.**

Raising
funds for | **Leukaemia
Foundation**

Team Registration Information Pack

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Key Dates

26 June	Registration opens
31 July	Team registration closes
31 July	Deadline for team jersey orders
3 September	Open training night
18 September	Team member registration due
25 September	BMS Charity Cup

Team Registration Inclusions

- **Registration for up to 12 players**
 - o You may register less than 12 players, noting that the minimum number of players required for a game to take place is four (4) players on the field at any one time.
 - The minimum requirement for players on the field is three (3) females and one (1) male at any one time.
 - o Teams must be made up of **80% industry employees** and can be a single company or a combined team.
- **Registration of a non-playing team manager**
 - o This is optional and not required.
 - A great way to involve another staff member without the pressure of playing.
- **Insurance**
 - o Player insurance is provided by Touch Football Australia.
- **Custom team jerseys**
 - o Your registration includes up to 13 jerseys for your team.
 - o Additional jerseys and branded items may be purchased at a cost to the team.
 - o You will work with the jersey supplier to customise the design, colours, and additional logos to appear on your team's jersey.
 - More information on custom jerseys can be found in this document.
 - o Jerseys must be ordered by Friday 31 July to ensure delivery in time for the event.
- **Match ball**
 - o Each team will be provided with a match ball to use during the event and to keep afterward.
 - Ensure you bring your ball to each match on the day.
- **Donation to event charity**
 - o A portion of your registration fee will be donated to the event charity – Leukaemia Foundation
 - This donation is tax deductible and will be identified on your tax invoice.
- **Team Catering and Post-Event Function**
 - o All registered players and team managers will have access to lunch catering and the post-event function.
- **Cash prizes**
 - o Each grand final team will win a cash prize; this prize is to be donated to the charity of each team's choice.
 - o A cash prize is awarded to the winner of the 'Fastest on the Field' dash for cash, this prize can be kept by the winner or donated to charity.
- **Open training night**
 - o Teams are invited to participate in an optional open training session ahead of the event - Thursday 3 September.
 - o It is a great opportunity to get together as a team and prepare for the event, and for novice players to learn rules and game play.

Registration fee: \$3500 (inc GST) per team

Team Registration Process

To register a team to take part in the 2026 BMS Charity Cup, complete the following steps. You must first register the team before individual players or team managers can register into your team.

Register a Team

1. Go to **2026 BMS Charity Cup Team Registration**
2. Open the details for the event by clicking the arrow at the right of the event name, then select 'Register.'
3. Login with your NRL Account; if you do not have an existing account, you can create one.
4. Complete the 'Team Details' form and select 'Next.'
 - a. Note: the contact for the team can be a team manager, player, or other staff member.
5. Complete the 'Additional Questions' to confirm payment method and invoicing details.
 - a. Teams must accept the Registration T&Cs to submit their registration, (the document will open in a new tab for you to review)
 - b. In 2026, teams have two payment method options to pay their team registration fees
 - i. Online during registration – via credit card through the registration system
 1. You do not need to complete the invoice detail questions if choosing to pay via credit card.
 2. An online processing fee of \$49.40 is included if paying via credit card
 - ii. Receive an invoice for bank transfer – an invoice will be issued by BMS separate to the registration system.
 1. You need to complete the invoice detail questions if choosing to pay via invoice.
6. Agree to the TFA Terms and Conditions of participation by ticking the check box.
7. If paying via credit card, make payment of registration fees.
8. Select 'Complete Registration'
9. You can now invite players to your team.
 - a. If you know your team members, add their email addresses to the form, and they will be sent a link to join your team.
 - b. If you do not know all your team members or do not have their email addresses at this stage, you can invite them at a later time.
10. You will receive two emails;
 - a. Registration Successful: confirming the registration of your team. In this email, there will be links to register yourself to the team and invite others.
 - i. If you made payment via credit card, you will also receive a payment receipt, please contact the Event Manager if you need an event receipt issued
 - ii. Please ignore the link to the apparel partner, as we have a separate apparel partner for this event.
 - b. Admin Permissions: this email confirms you have permission to view and edit your team as the team admin. In this email will be a link to MySideline Manager which you will use to edit your team
 - i. For information on how to use MySideline Manager, follow this link <https://touchfootball.com.au/mysideline/mysideline-manager/>

Register a Player into a Team

1. If you have been sent an 'Invitation to Register' email from your team manager, follow the link in the email, and skip to step 6. Alternatively, follow step 2.
2. Go to www.touchfootball.com.au
3. Click 'Register' in the top right-hand corner of the page.
4. Select 'Player'
5. Search for your team's name.
6. Open the details for your team by clicking the arrow at the right of the team's name, then select 'Register.'
7. Select your profile or select 'Add A New Participant'
 - a. If you have played touch football or NRL previously, your existing profile should appear. Verify your profile, if requested.
 - i. If after this step, you are taken back to the main register screen, complete steps 5 and 6 again. Your profile should now appear, select your profile and continue the registration process.
 - b. If you have not played touch football or NRL previously, create a profile by completing all required registration details.
8. Select registration type 'Player (Touch)'
9. Complete all Registration and Participant Details.
10. Agree to the Event Participant Agreement by signing the Adobe form (this will open in a new tab) and confirm you have signed the form by ticking the check box in the registration form.
 - a. Adobe will send a verification email, please select 'Confirm my email address' to finalise the Event Participant Agreement form.
 - b. You will be emailed a copy of the signed Participation Agreement.
11. Agree to the TFA Terms and Conditions of participation by ticking the check box.
12. An optional product of 'Barbarians Registration Fees' will appear
 - a. If you are joining the Barbarians team you have the option to make payment of your registration fees online via credit card, to do this, select 1 x item and add to your registration
 - b. If you would like an invoice to be issued for your Barbarians team registration fees or if your company has made payment for your team registration fees, do not add this item to your registration
13. Select 'Complete Registration'
14. You will receive an email confirming your registration to your team.
15. If you are a member of the Barbarians team and choose to pay your registration fees via bank transfer, an invoice will be issued by BMS separate to the registration system.

Register a Non-playing Team Manager into a Team

1. Go to www.touchfootball.com.au
2. Click 'Register' in the top right-hand corner of the page.
3. Select 'Coach, Trainer or Volunteer'
4. Search for your team's name.

5. Open the details for your team by clicking the arrow at the right of the team's name, then select 'Register.'
6. Select your profile or select 'Add A New Participant.'
 - a. If you have played touch football or NRL previously, your existing profile should appear.
 - i. If after this step, you are taken back to the main register screen, complete steps 4 and 5 again. Your profile should now appear with your team. Select your profile and continue the registration process.
 - b. If you have not played touch football or NRL previously, create a profile by completing all required registration details.
7. Select registration type 'Coach'
8. Complete all Registration and Participant Details.
9. Agree to the [Event Participant Agreement](#) by signing the Adobe form (this will open in a new tab) and confirm you have signed the form by ticking the check box in the registration form.
 - a. Adobe will send a verification email, please select 'Confirm my email address' to finalise the Event Participation Agreement form.
 - b. You will be emailed a copy of the signed Participation Agreement.
10. Agree to the TFA Terms and Conditions of participation by ticking the check box.
11. Select 'Complete Registration'
 - a. Note: Registration price will show as \$0, BMS will invoice your company for your team registration fee.
12. You will receive an email confirming your registration to your team.

Team Registration Payment

New for 2026, teams will have two payment method options to pay the team registration fees.

1. Online via credit card through the registration system
 - a. At the time of registering, add the team registration fees to your registration
 - b. Complete the payment via credit card in the registration system
 - c. Credit card payments will include a 1.4% +\$0.40 processing fee
 - d. You will receive a system generated receipt; please contact the Event Manager should you require a detailed event receipt.
2. Requesting an invoice for bank transfer payment
 - a. BMS will invoice your company once you have registered your team in the registration system.
 - b. You will be invoiced:
 - for \$3500 (inc GST) per team you have registered.
 - as per the details in your team registration form.
 - with a line item for your tax-deductible donation to the event charity.

Registration payments must be received before **25 September 2026**.

Team Uniform

Custom Team Jerseys

Custom team jerseys for up to 12 players and one team manager are included in your registration fees. Additional jerseys or additional team products may be purchased from the supplier at a cost to the team.

Team jerseys must be **ordered by Friday 31 July** to ensure they arrive in time for the event.

Please work with our jersey supplier to design and order your jerseys.

You may keep a design from previous years or create a new design for your 2026 jerseys.

Note: we are working with a new supplier in 2026.

Chris Cole
Gray-Nicolls Sports Pty Ltd
0439 066 906
chriscole@gnsports.com
Grey-Nicolls Sport

Shirt Design Options

Design Requirements

- Each company will choose the design and colours for their jerseys and add their company logo/s and team name.
- Teams may choose to add player names to the jersey, keep the jersey blank or fill with their company name.
- Teams should avoid pink as the base colour for their team jersey to avoid confusion with the referees on the field.
- All jerseys will have the event logo, charity logo, and BMS logo included in their design, and feature a large number (1 – 13) on the back.

Uniform Requirements

- All players must play in matching uniforms.
- Custom team jerseys are included in your registration fees.
 - o Teams are required to order their team jerseys from the event supplier.
- Players may wear their own tights or shorts with their team jersey, or the team may choose to purchase custom team shorts/tights at their own cost.
- Enclosed joggers or football boots with molded soles must be worn by all players.
 - o No screw-in studs, spikes, or bare feet will be allowed.
- Hats or caps are permitted to be worn during a match provided they are safe.
- Glasses may be worn if they are safe and securely attached.
- No jewellery or accessories may be worn.
 - o Jewellery unable to be removed (such as medical bracelets) must be taped.
- Should the weather be wet or cold, additional layers may be worn underneath the team jersey.
- Fingernails must be short. If nails cannot be cut short, nails must be taped or gloves worn.

Contact

For assistance with your team registration, please contact;

Katrina Biddle
Event Manager
0499 008 076
events.aus@bmsgroup.com

For any issues with the registration portal or your NRL account, please contact;

NRL.com
<https://www.nrl.com/contact-us>
or visit;
[NRL Account Help](#)

For event information, visit www.bmsgroup.com/BMSCharityCup

Thank you to our event partners



Leukaemia Foundation



Queensland Rugby Union



Grey-Nicolls Sport